

FORM FOR EMPLOYERS

INSTITUTION: ŁUKASIEWICZ Research Network – Institute of Ceramics and Building Materials Refractory Materials Division in Gliwice

CITY: Gliwice

POSITION: Specialist

DISCIPLINE Material Engineering

POSTED 30 September 2019

EXPIRES 14 October 2019

WEBSITE <http://www.icimb.pl/bip>

KEY WORDS Łukasiewicz, Specialist, Material Engineering, Chemical Engineering, Materials science, Metal alloys, Ceramics, Composites, Ceramics Materials Technology

DESCRIPTION (field, expectations, comments):

I. Requirements to be fulfilled by a candidate:

1. Education: higher technical education in the field of material engineering, knowledge acquired at university or work experience in the area of materials science, including among others metal alloys, ceramics, composites; acquaintance with issues related to ceramic materials technology would be greatly appreciated.
2. Strong motivation to develop, ability to work in a team, communication skills.
3. Communicative command of English; skills/licences: driving licence – category B.

II. List of required documents:

1. Application for a job in the above mentioned position.
2. CV.
3. Copy of a higher education diploma.
4. Declaration of consent to the processing of personal data for recruitment purposes.
5. Acknowledgement of the information clause available at: www.icimb.pl/o-instytucie/polityka-prywatnosci-obowiazek-informacyjny.
6. Copies of documents confirming the candidate's professional experience and any additional qualifications (copies of certificates of completed trainings).

III. Personal characteristics

Dutifulness, discipline, honesty, high personal culture, punctuality, perseverance and responsibility, communication skills, stress resistance and engagement in the fulfilment of entrusted duties.

IV. Basic scope of duties

SEM and XRD testing, participation in research and development activity of Łukasiewicz Research Network Refractory Materials Division of ICiMB, co-operation with industry in the provision of expertise services, representing Refractory Materials Division at conferences, symposiums and trainings, active marketing aimed at acquiring orders for Refractory Materials Division.

V. Work conditions

1. Place of work: Gliwice ul. Toszecka 99, Refractory Materials Division, Research Department
2. Working hours: 1 full-time job
3. Contract of employment for a trial period of 3 months (with the possibility of further employment).
4. Remuneration: in accordance with ICiMB Employee Remuneration Rules.
5. Additional benefits: medical package, social benefits from ZFŚS (Employee Benefit Fund).
6. Workstation characteristics: office work, in front of the computer for more than 4 hours, artificial and natural workstation lighting, periodic business trips (conferences)
7. Building: equipped with a lift as well as a driveway and a sanitary facility adjusted to the needs of disabled persons.

VI. Documents should be submitted until 14.10.2019

VII. Form of document submission

- in person at the secretary's room (room 127) of Łukasiewicz Research Network – Institute of Ceramics and Building Materials Refractory Materials Division in Gliwice, from 6.00 to 15.00,

- by post to the following address: Łukasiewicz Research Network – Institute of Ceramics and Building Materials Refractory Materials Division 44-100 Gliwice ul. Toszecka 99 with a note „Nabór na stanowisko Specjalisty” („Recruitment for the position of Specialist”

The date and time of documents receipt in the Division will be taken into consideration.

Applications can also be submitted electronically to the following email address: kadry_gliwice@icimb.pl – the title should include a note reading as follows “Nabór na stanowisko Specjalisty” “Recruitment for the position of Specialist” . The date and time of documents receipt in the Division will be taken into consideration.

Applications received after the above specified deadline or incomplete applications will not be considered. Application documents that have not been accepted for the recruitment process, i.e. the ones which have not been assessed positively or which do not fulfil the criteria required in the advert will be destroyed under the supervision of a committee upon completion of the recruitment procedure, whereas documents of persons who qualified for the further stage will be stored in accordance with archival regulations.

Applications containing the clause about the possibility of personal data processing for purposes of subsequent recruitment processes will be stored and used for that purpose.
Job interviews with candidates invited to II stage of the competition procedure will take place from 15.10 -17.10.2019

Candidates cannot make any claims in relation to the establishment of employment relationship. The appeal procedure does not apply to activities involved in this recruitment.

- VIII. Recruitment settlement date: 18.10.2019
- IX. Employment will start on the day when the decision is taken by the Institute Director or the Director of Refractory Materials Division under the authority of Institute Director.
- X. Recruitment for the vacant position is open and competitive.
- XI. The notice of vacancy is made available in Public information Bulletin on the website of the Network Institute, on the website of the Minister of Science and Higher Education and on the website of European Commission in the European portal for mobile researchers.
- XII. Information on candidates who have applied is public information within the scope of requirements specified in the vacancy notice.
- XIII. Information on the results of the recruitment procedure will be placed in Public Information Bulletin on the website of Institute's Public Information Bulletin.

DYREKTOR INSTYTUTU

dr hab. inż. Paweł Fichmarczyk

